

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT ITB NC23-064 / CIP008 / PDCII Contract No. CM3680 No. 3			
DATE OF ISSUANCE 2/20/25 EFFECTIV	' <u>E DATE</u> 2/20/25		
NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS			
COUNTY Contract No.: CM_CM3680			
CONTRACTOR- Reeves Construction Co.	ENGINEER / ARCHITECT- James Cuneo, CEI PA		

Description of changes:

Contractor has been requested by the County to add a ADA Pedestrian Path along Chester Road that was not part of the original plans and is required by ADA. CEI concurs with the pricing and requested 5 days.

Attachments: (List documents supporting change) Reeves CO #003 Quote Ltr & Spreadsheet, EOR Plan Sheets

CHANGE IN CONTRACT PRICE: Original Contract Price <u>\$7,549,148.88</u> Net change from previous Change Orders No. <u>0</u> to No. <u>2</u> <u>\$25,455.93</u>	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: (420) 9/25/2025 (days and dates) Ready for Final Payment: (465) 11/9/2025 (days and dates) Net change from previous Change Orders No.1_to No.2_ 33
	(days)
Contract Price prior to this Change Order \$_7,574,604.81	Contract Times Prior to This Change Order Substantial Completion: (453) 10/28/2025 (days and dates) Ready for Final Payment: (498) 12/12/2025 (days and dates)
Net Increase (decrease) of this Change Order \$32,811.63	Net Increase (decrease) of this Change Order 5 (Increase) (days)
Contract Price with all approved Change Orders §_7,607,416.44	Contract Times with all approved Change Orders Substantial Completion: (458) 11/2/2025 (days and dates) Ready for Final Payment: (503) 12/17/2025 (days and dates)
RECOMMENDED: APPROVED: By: James B Cune James B Cune Implication of the second colspan="2">APPROVED: By: James B Cune James B Cune By: Jamymond Ull COUNTY (Authorized Signature) Date: 2/26/2025	ACCEPTED: By: Clyde Cross Clyde Cross Contractor (Authorized Signature) 2/28/2025 Date:

CHANGE ORDER APPROVAL FORM

PROJECT: <u>PDC</u>	II - Chester Rd & Pages Dairy Rd Intersection Ir	nprovements	
CHANGE ORDE	R NUMBER: <u>03</u>		
DATE: <u>2/20/202</u>	<u>5</u>		
CONTRACT NUN	/IBER: <u>CM3680</u>		
PURCHASE ORD	ER NUMBER (IF APPLICABLE): <u>24000508</u>		
TO CONTRACTO	PR: <u>Reeves Construction Co.</u>	_	
	n requested by the County to add a ADA Pedestr plans and is required by ADA. CEI concurs with		
Reason	for	Change	Order:
<u>For additional ma</u>	terials based on contract unit quantities and nece	essary time extens	ion.
e	Sum.	\$	7,549,148.88
	vious Change Order/Supplemental Agreement. r to This Change Order	\$ \$	<u>25,455.93</u> <u>7,574,604.81</u>
Amount of this Ch	ange Order (Add)	\$	32,811.63
New Contract Sum	Including this Change Order	\$	7,607,416.44
Previous Substanti	e will be <mark>increased or decreased (select one)</mark> al Completion: <u>10/28/2025</u> Previous Final Completion: <u>11/2/2025</u> New Final Comple	Completion: $12/1$	<u>5 days</u> <u>2/2025</u>
APPROVED BY:	<u>Kohurt</u> (ompanion Department Head/Managing Agent	DATE:	3/7/2025
APPROVED BY:	Ranace Hilmoir Procurement	_ DATE: _	3/11/2025
APPROVED BY:	<u>(luris Lacambra</u> Office of Management and Budget	DATE:	3/7/2025

APPROVED BY:	Denise C. May, Esq., BCS	lJ	DATE:	3/13/2025
	County Attorney			
APPROVED BY:		-	DATE:	3/13/2025
	County Manager			
APPROVED BY:	N/A		DATE:	
	Chairman			
ATTEST:	N/A	_	DATE:	
	Mitch L. Keiter, Clerk of Courts			

Account No(s). <u>63470541-563100 PDCII</u>



February 18, 2025

Mr. James Cuneo Project Administrator CSI Geo, Inc. 2394 St. Johns Bluff Road, South, Suite 200 Jacksonville, FL 32246

Re: Chester Road & Pages Dairy Road Intersection Improvements Bid No.: NC23-064 CIP No.: 008 Contract: CM3680

Subject: Pedestrian Path, Revision #01

Dear Mr. Cuneo:

We are in receipt of your written directive dated 02-14-25 to construct a Pedestrian Path out of dirt through the middle of the Project per the two plan sets provided. Our price for this additional work is as follows:

- Cost \$32,811.63 (see attached breakdown)
- Time 5 Days

Please note this price does not include any additive materials to the dirt. Additive materials to be quoted as directed by the County. We have labor time in the proposal to handle routing picking up of the LCD's. A per each price to re-roll the path will be an additional \$2,145. This work will be done as directed by the County. It will take a couple of days to get the roller delivered to the jobsite each time we are directed to perform this additional work. This price does not include replacement cost of damaged LCD's which will need to be priced on an as needed basis.

The above price includes;

1). Moving construction materials out of the proposed path. This includes Bore & Jack Casing which will have to be loaded on to tractor trailers, taken to the pond, and brought back later.

2). Pedestrian LCD's per the plans provided and sand bags for each. We have allotted 3 months rental for the LCD's. If we are done quicker than 3 months we will provide a credit back to the County of 0.08 / FD. If they are needed longer than 3 months the County will pay 0.08 / FD additional.

3). The initial setup will include grading out the proposed path and rolling it down. The path shape and slope will follow the existing contours.



4). Two detour signs.

Our quote for this additional work includes only what we have listed above. If any other items of work are required, it will be additional.

To clarify our position on this matter we do not believe it is a good idea to construct this dirt path through the middle of the Project. By directing us to do this against our advise, our position is that the County assumes all responsibility and liability.

Please issue a change order for this additional cost and time so the work can be scheduled. If any additional information is required, please feel free to contact us.

Sincerely Reeves Construction Company

Clyde Cross

Clyde Cross Area Manager

REEVES CONSTRUCTION COMPANY PRICING WORKSHEET

PEDESTRIAN PATH

PROJECT NO: PDCII PROJECT: CHESTER ROAD RCC JOB #:

DESCRIPTION OF ADDITIONAL WORK OR CHANGED LOCATION:

EQUIPMENT LABOR REGULAR REGULAR OVERTIME OVERTIME ACTIVE ACTIVE IDLE IDLE NAME / CLASS TOTAL DESCRIPTION RATE HRS HRS TOTAL RATE HRS RATE HRS RATE FOREMAN \$50.50 35.00 \$0.00 \$1,767.50 PICKUP, CHEVY 1500, 4WD, EXT CAB \$34.61 35.00 \$1,211.35 OPERATOR, LOADER \$24.75 8.00 \$37.12 2.00 \$272.24 WHEEL LOADER \$53.63 10.00 \$536.30 OPERATOR, DOZER BULL DOZER \$27.50 8.00 \$41.25 2.00 \$302.50 \$96.97 10.00 \$969.70 OPERATOR, ROLLER \$21.00 8.00 \$31.50 2.00 \$231.00 TRUCK & TRAILER (OPERATED) \$188.00 20.00 \$3,760.00 ABORERS - INSTALL \$21.00 96.00 \$31.50 24.00 \$2,772.00 ROLLER \$55.03 10.00 \$550.30 ABORER - MAINTAIN \$21.00 65.0 \$0.00 \$1,365.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 SUBTOTAL LABOR \$6,710.24 SUBTOTAL EQUIPMENT \$7,027.65 LABOR BURDEN 50.00% \$3,355.12 MARK-UP \$0.00 MARK-UP \$0.00 TOTAL LABOR \$10,065.36 TOTAL EQUIPMENT \$7,027.65 SUBCONTRACTOR MATERIAL / OTHER PRICE PRICE TOTAL DESCRIPTION QTY UNIT TOTAL DESCRIPTION QTY UNIT \$0.00 PEDESTRIAN LCD'S 191,700.00 FD \$0.06 \$11,502.00 \$0.00 SAND BAGS 1,500.00 EA 0.50 \$750.00 DETOUR SIGNS \$0.00 180.00 ED 0.35 \$63.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 SUBTOTAL SUBCONTRACTOR \$0.00 SUBTOTAL MATERIAL \$12,315.00 SALES TAX \$923.63 7.5% MARK-UP 10.0% \$0.00 MARK-UP 17.5% \$2,316.76 TOTAL SUBCONTRACT \$0.00 TOTAL MATERIAL \$15,555.38 DATE CONTRACTORS REP LABOR \$10,065.36 EQUIPMENT \$7,027.65 SUBCONTRACTORS REP DATE SUBCONTRACT \$0.00 MATERIAL \$15,555.38 OWNERS REP DATE BOND, 0.5% \$163.24 TOTAL \$32,811.63

LABOR & EQUIPMENT BREAKDOWN:

Remove Misc Stored Material - Loader & Operator for 1 Day Remove J&B Casing - Transport w/Operator - 1 Day Bring Back J&B Casing - Transport w/Operator - 1 Day Prep Path - Dozer and Roller w/Operators - 1 Day Fill Sandbags & Place LCD's - 4 Laborers for 3 Days Maintain LCD's Only - 1 Hour per Day for 3 Months Foreman & Pickup at Half Time - 3.5 Days DATE: 02/17/25



Y:\Transportation\Projects\17-01-0202_ChesterInt\trafops\TCP_PH2_02.DGN



Y:\Transportation\Projects\17-01-0202_ChesterInt\trafops\TCP_PH2_03.DGN

4:27:29 PM









1 Y:\Transportation\Projects\17-01-0202_ChesterInt\trafops\TCP_PH2_PED_02.DGN



terInt\trafons\TCP_PH2_



11:05:27 AM Y:\Transportation\Pro hesterInt\trafops\TCP_PH2_PF

/14/202





llouah	2/14/2025

/2025 11:05:34 AM

Y:\Transportation\Projects\17-01-0202_ChesterInt\trafops\TCP_PH2_PED_06.DGN

docusign

Certificate Of Completion

Envelope Id: 1A06D122-917E-4CDC-9802-87E3AE727FC6 Status: Completed Subject: Complete with Docusign:CM3680 CO3 - Chester/Pages Dairy Intersection - ADA Path Ext \$32811.63 Source Envelope: Document Pages: 16 Signatures: 5 Envelope Originator: Initials: 2 Certificate Pages: 6 George Murray AutoNav: Enabled Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Robert Companion

Nassau County BOCC

(None)

Tracy Poore

OMB Admin

(None)

Status: Original 3/6/2025 10:02:39 AM Holder: George Murray gmurray@nassaucountyfl.com

Signer Events

RCompanion@nassaucountvfl.com

Not Offered via Docusign

tpoore@nassaucountyfl.com

Nassau County BOCC

Deputy County Manager - County Engineer

Security Level: Email, Account Authentication

Electronic Record and Signature Disclosure:

Robert Companion

Signature

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

1P

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure: Not Offered via Docusign

Security Level: Email, Account Authentication

chris lacambra clacambra@nassaucountyfl.com **OMB** Director

Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via Docusign

Lanaee Gilmore lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via Docusign

Chris Lacambra

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Kanace Helmore

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

gmurray@nassaucountyfl.com IP Address: 50.238.237.26

Location: DocuSign

Timestamp

Sent: 3/6/2025 10:04:31 AM Resent: 3/6/2025 4:44:23 PM Viewed: 3/7/2025 7:31:37 AM Signed: 3/7/2025 7:31:42 AM

Sent: 3/7/2025 7:31:45 AM Viewed: 3/7/2025 11:36:14 AM Signed: 3/7/2025 11:38:21 AM

Sent: 3/7/2025 11:38:25 AM Viewed: 3/7/2025 4:38:43 PM Signed: 3/7/2025 4:39:45 PM

Sent: 3/7/2025 4:39:48 PM Viewed: 3/11/2025 9:14:25 AM Signed: 3/11/2025 9:14:28 AM

Signer Events	Signature	Timestamp
Abigail Jorandby	-	Sent: 3/11/2025 9:14:32 AM
ajorandby@nassaucountyfl.com	AJ	Viewed: 3/13/2025 9:39:40 AM
Deputy County Attorney	-	Signed: 3/13/2025 12:13:27 PM
Nassau BOCC		0
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Denise C. May, Esq., BCS		Sent: 3/13/2025 12:13:30 PM
dmay@nassaucountyfl.com	Denise C. May, Esq., BCS	Viewed: 3/13/2025 12:27:02 PM
County Attorney		Signed: 3/13/2025 12:27:48 PM
Nassau County BOCC	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Taco Pope, AICP	/	Sent: 3/13/2025 12:27:52 PM
tpope@nassaucountyfl.com	$\int Z$	Viewed: 3/13/2025 2:27:22 PM
County Manager	v	Signed: 3/13/2025 2:27:36 PM
Nassau County BOCC	Circular Adapting Design of Design	
Security Level: Email, Account Authentication (None)	Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
In Person Signer Events	Signature	Timestamp
In Person Signer Events Editor Delivery Events	Signature Status	Timestamp Timestamp
-		
Editor Delivery Events	Status	Timestamp
Editor Delivery Events Agent Delivery Events	Status Status	Timestamp Timestamp
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events	Status Status Status	Timestamp Timestamp Timestamp
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events	Status Status Status Status Status	Timestamp Timestamp Timestamp Timestamp
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events	Status Status Status Status	Timestamp Timestamp Timestamp Timestamp Timestamp
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services	Status Status Status Status Status	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication	Status Status Status Status Status	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69	Status Status Status Status Status COPIED	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM	Status Status Status Status Status	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM Viewed: 3/14/2025 2:41:28 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69 Procurement Dept	Status Status Status Status Status COPIED	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM Viewed: 3/14/2025 2:41:28 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69 Procurement Dept procurement@nassaucountyfl.com Security Level: Email, Account Authentication	Status Status Status Status Status COPIED	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM Viewed: 3/14/2025 2:41:28 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69 Procurement Dept procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure:	Status Status Status Status Status COPIED	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM Viewed: 3/14/2025 2:41:28 PM
Editor Delivery Events Agent Delivery Events Intermediary Delivery Events Certified Delivery Events Carbon Copy Events Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69 Procurement Dept procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	Status Status Status Status Status COPIED COPIED	Timestamp Timestamp Timestamp Timestamp Sent: 3/13/2025 2:27:39 PM Yiewed: 3/14/2025 2:41:28 PM

Envelope Summary Events	Status	Timestamps	
Envelope Sent	Hashed/Encrypted	3/6/2025 10:04:31 AM	
Certified Delivered	Security Checked	3/13/2025 2:27:22 PM	
Signing Complete	Security Checked	3/13/2025 2:27:36 PM	
Completed	Security Checked	3/13/2025 2:27:40 PM	
Payment Events	Status	Timestamps	
Electronic Record and Signature Disclosure			

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows: To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <u>https://support.docusign.com/guides/signer-guide-signing-system-requirements</u>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.